

# GMVEMSC Drug Bag Discrepancy Report

If at any time an EMS provider encounters a discrepancy he/she will notify their EMS Officer of the discrepancy. If the discrepancy was discovered after opening the bag, retain the blue seal and the hospital sticker that was attached to the drug bag in question. If the EMS provider is at the hospital, they will log the bag in using the normal procedure at that hospital. They will advise the pharmacist or EMS Coordinator of the discrepancy and that they will be initiating the Discrepancy form as described below (pharmacist may request a copy of the discrepancy form).

Date of report: \_\_\_\_\_ Bag Number: \_\_\_\_\_ Date Discrepancy discovered: \_\_\_\_\_

Discovered by: \_\_\_\_\_ Hospital/EMS Dept making discovery: \_\_\_\_\_

Have blue Hospital seal? YES / NO If yes - Attach seal to report

**Tracking:**

Date bag was logged out: \_\_\_\_\_ from (hospital) \_\_\_\_\_ To (ems agency) \_\_\_\_\_

Date Bag turned in: \_\_\_\_\_ to (hospital) \_\_\_\_\_

**Description of the discrepancy:** (Attach addendum if additional space needed)

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**Describe efforts to resolve the discrepancy:** (Attach addendum if additional space needed)

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Was the discrepancy satisfactorily resolved? \_\_\_\_\_ If not, what steps are to be taken:

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Who will be responsible for any required reporting: \_\_\_\_\_

**Reporting requirements:**

Was a police report filed? \_\_\_\_\_ Date: \_\_\_\_\_ By whom? \_\_\_\_\_

Was a DEA report filed? \_\_\_\_\_ Date: \_\_\_\_\_ By whom? \_\_\_\_\_

**Required documents submitted to GMVEMSC By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For Drug Bag committee use:

Wrong Med stocked	Bag logged out with red seal	
Expired meds found	Empty vials/packages found	
Wrong dose packaged	Open pouch found	
Missing Meds	Unsealed bottles found	
Wrong number packaged	Med found in wrong compartment	
No exp date on tag	Wrong med administered	
Atrovent/Albuterol not labeled	Lost or stolen bag	
Damaged medications	Other:	
Other:		