

GDAHA/GMVEMSC SurgeNet

Mass Casualty Incident (MCI) Communications Process Job Aid

ACTION	PERFORMED BY:
1. Receive or Activate Regional Hospital Notification System (RHNS). RHNS is used to message all hospitals in the GDAHA region, some other hospitals, regional coordinators, etc. • Call 937-333-8727 (333-USAR) • Request to speak with RDC Supervisor. • Request activation of the Regional Hospital Notification System. • Provide the following information: A. Name of agency B. There is an MCI reported at _____ (location) as a result of _____ (cause: bus crash, tornado, haz-mat spill, etc.) C. Provide a general statement on severity, such as approximate number of victims D. Any other information to be conveyed E. <u>Include the statements</u>, “All hospitals: update your GDAHA SurgeNet MCI Page. All hospitals monitor HSR3 MCI-MARCS talkgroup.	Activated by first to become aware of MCI: EMS or Hospital
2. Activate hospital’s MCI Radio, and assign a person to monitor that radio continuously (MCI Talk Group does NOT receive alert tones) • The EMS Transport Officer or aide will use MCI Talk Group to communicate all information to hospitals	Hospitals
3. Update GDAHA SurgeNet MCI Page	Hospitals
4. Prepare to receive patients; make appropriate notifications within your agency; consider Code Yellow	Hospitals
5. Log on to OHTrac. Check to see if an Incident has been initiated in OHTrac; if not, create one	Hospital or EMS, but usually hospital
6. On resolution of incident, send an update notification via the RHNS	